



Date: March 2, 2018

To: Trade Contractor – Supplier

Attn: Estimating, David Shpakovsky

Re: Surgical Associates of WNY  
550 Orchard Park Road Building A, Suite 103  
West Seneca, NY

Dear Trade Contractor – Supplier:

You are invited to submit costing on your specified trade and or product for the above referenced project.

Please note the following:

Due Date: March 9<sup>th</sup> @ 10am

Plans: Attached via e-mail, unless the documents are too large, in which case they are available for download on [casilioco.com](http://casilioco.com) after logging into the Contractor Portal.

- Notes:
- All RFI's are to be submitted in writing.
  - Please email RFI's to Philip Casilio ([philc@casilioco.com](mailto:philc@casilioco.com))
  - In addition to the base bid, please forward suggested value engineering along with the price deduction.
  - If you need assistance downloading documents from the website, please contact Sydney Powell ([spowell@casilioco.com](mailto:spowell@casilioco.com)).

Thank you, we look forward to hearing from you.

Cordially,  
Philip Casilio  
Project Manager & Estimator  
Construction Services Group of Upstate New York, Inc.